

Day delegate rate - £25 per delegate






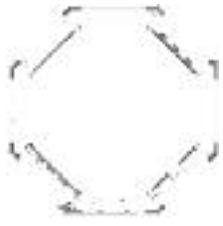

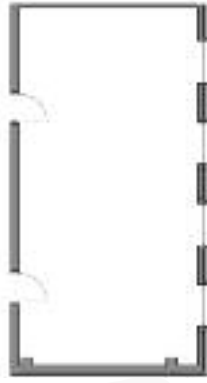
- Room hire
- Dedicated event organiser leading up to the day
- Dedicated event manager on the day
- Data projector
- Free parking
- Flipchart stand, flipchart and pens
- Stationery kit in the meeting room
- Jugs of water for each table, cordial and mints
- Tea and coffee on arrival
- Mid-morning tea, coffee and biscuits
- Buffet lunch
- Afternoon tea, coffee and biscuits

Half day delegate rate - £18 per delegate

- Room hire
- Dedicated event organiser leading up to the day
- Dedicated event manager on the day
- Free parking
- Data projector
- Flipchart stand, flipchart and pens
- Stationery kit in the meeting room
- Jugs of water for each table, cordial and mints
- Tea and coffee on arrival
- Mid-morning tea, coffee and biscuits
- Buffet lunch



Rooms and capacities

	 Theatre	 Board room	 Class room	 U-shaped	 Cabaret	Located
The Signature Suite 	400	N/A	100	100	250	Ground
The Ambassador Suite 	100	50	50	50	120	First
The Boardroom 	30	20	10	N/A	N/A	Ground

Equipment available to hire

Data Projector	£50.00
Flip chart and pens	£15.00
PA System and Microphone	£150.00
Microphone	£20.00

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Menus

Buffet 1

£6.00 per delegate

Sandwiches, wraps

- Cheese and red onion
- Tuna and sweetcorn mayonnaise
- Egg and cress
- Ham and onion chutney

Salads

- Green salad
- Cous cous salad

Fruit platter or banana cake

Tea and coffee

Buffet 2

£8.50 per delegate

Sandwiches, wraps

- Chicken and bacon mayonnaise
- Sweet chilli beef
- Cheese and pickle
- Turkey and cranberry
- Egg and cress
- Tuna and sweetcorn mayonnaise

Salads

- Green salad
- Pasta salad
- Cous cous salad

Chips or seasoned wedges

Fruit platter

Tea and coffee

Buffet 3

£10.50 per delegate

Sandwiches, wraps

- Brie, tomato and mozzarella
- Chicken tikka
- Chicken, bacon and sweetcorn
- Egg and cress
- Sweet chilli beef
- Cheese and pickle

- Plain chicken kebabs
- Bruschetta (mozzarella, tomato and pesto)
- Breaded sole goujons

Salads

- Green salad
- Coleslaw
- Pasta salad
- Cous cous salad

Chips or seasoned wedges

Bowl of fruit

Tea and coffee



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